Office 365 Business/Enterprise

Office Applications

Features

- Monthly updates
- 1TB secure cloud storage
- Works across multiple devices
- Professional digital storytelling

Introduction

Office 365 is a cloud-based subscription service that brings together the best tools for the way people work today. By combining best-in-class apps like Excel and Outlook with powerful cloud services like OneDrive and Microsoft Teams, Office 365 lets anyone create and share anywhere on any device.

Feature Details

Monthly updates

Fully-installed and always up-to-date versions of Office application.

1TB secure cloud storage

Get 1TB (1024GB) of OneDrive cloud storage, to edit and share documents, photos, and more from anywhere, on all your devices

Works across multiple devices

Get the fully installed Office apps on multiple PCs/Macs, tablets, and phones (including Windows, iOS, and Android).

Professional digital storytelling

With Sway, a new Office 365 app, easily create engaging, interactive, web-based reports, presentations, newsletters, trainings and more - right from your phone, tablet, or browser. Sways are easy to share and look great on any screen.

More benefits for your business

- Reliability
  Get peace of mind knowing your services are available with a guaranteed 99.9% uptime, financially backed service level agreement (SLA).

- Security
  Cutting-edge, five-layer security and proactive monitoring help keep customer data safe.

- Administration
  Deploy and manage Office 365 across your company, no IT expertise required. Add and remove users in minutes.

- Support
  Microsoft Support provides phone and online answers, how-to resources, and connections with other Office 365 customers for setup and quick fixes.
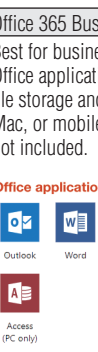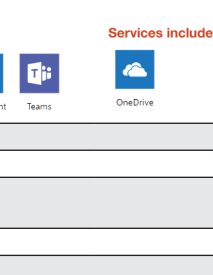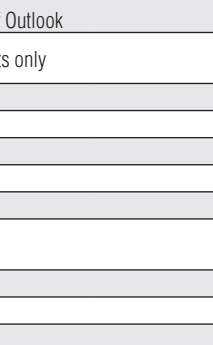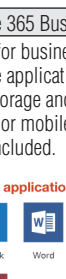
Specifications and Versions

Office 365 includes

- Always up-to-date desktop and mobile versions of Office applications
- Web versions of Office applications
- File storage and sharing with 1 TB of OneDrive storage
- One license covers fully-installed Office apps on 5 phones, 5 tablets, and 5 PCs or Macs per user
- Automatically updated with new features and capabilities
- 24/7 phone and web support
- Compatible with Windows 10, Windows 8.1, Windows 7 Service Pack 1, and the two most recent versions of macOS. All languages included.

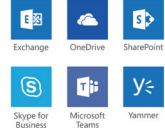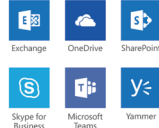| Product Category	Aggregation	PN	MS Item Name	Maximum Number of User
Office 365 Business	License Based	98O6O365BE	MS CSP Office 365 Business Essentials	300
	License Based	98O6O365BS	MS CSP Office 365 Business	300
	License Based	98O6O365BP	MS CSP Office 365 Business Premium	300
Office 365 Enterprise	License Based	98O6O365PP	MS CSP Office 365 Pro Plus	Unlimited
	License Based	98O6O365E1	MS CSP Office 365 Enterprise E1	Unlimited
	License Based	98O6O365E3	MS CSP Office 365 Enterprise E3	Unlimited
	License Based	98O6O365E5	MS CSP Office 365 Enterprise E5	Unlimited

Office 365 Business Version

	Office 365 Business Essentials	Office 365 Business	Office 365 Business Premium
	Best for businesses that need business email and other business services on PC, Mac, or mobile. Desktop versions of Office applications not included.	Best for businesses that need Office applications plus cloud file storage and sharing on PC, Mac, or mobile. Business email not included.	Best for businesses that need business email, Office applications, and other business services on PC, Mac, or mobile.
	Office applications included (Web and mobile versions only) [3]	**Office applications included** Outlook, Word, Excel, PowerPoint, Access (PC only)	**Office applications included** Outlook, Word, Excel, PowerPoint, Access (PC only)
	Services included Exchange, OneDrive, SharePoint, Teams	**Services included** OneDrive	**Services included** Exchange, OneDrive, SharePoint, Teams
Maximum number of users	300	300	300
Email hosting with 50 GB mailbox and custom email domain address	√	–	√
Desktop versions of Office applications on PC or Mac: Outlook, Word, Excel, PowerPoint, (plus Access and Publisher for PC only)	–	√	√
OneNote: Access to additional OneNote features (features vary)	–	√	√
Web versions of Word, Excel, and PowerPoint	√ Plus a web version of Outlook	√	√ Plus a web version of Outlook
One license covers fully-installed Office apps on 5 phones, 5 tablets, and 5 PCs or Macs per user[1]	5 phones and 5 tablets only	√	√
File storage and sharing with 1 TB of OneDrive storage	√	√	√
Company-wide intranet and team sites with SharePoint	√	–	√
Online meetings and video conferencing for up to 250 people[2]	√	–	√
Hub for teamwork to connect your teams with Microsoft Teams	√	–	√
Nurture customer relationships with Outlook Customer Manager	–	–	√
Manage your business better with Microsoft Invoicing, Microsoft Bookings, and MileIQ	–	–	√
Manage tasks and teamwork with Microsoft Planner		–	√
24/7 phone and web support	√	√	√
Licensed for commercial use	√	√	√

1. Compatible with Windows 7 or later. For macOS, see system requirements. Tablet devices with screens larger than 10.1" require an Office 365 plan licensed for desktop use in order to edit files. Learn about mobile apps for business.
2. For HD calling, compatible HD hardware and broadband connection with at least 4 Mbps required.
3. This plan works with the latest version of Office, Office 2013, and Office 2011 for Mac. Previous versions of Office, such as Office 2010 and Office 2007, may work with Office 365 with reduced functionality. This compatibility with Office does not include the Exchange Online Kiosk or Office 365 F1 plans.

Office 365 Enterprise Version

	Office 365 ProPlus	Office 365 Enterprise E1	Office 365 Enterprise E3	Office 365 Enterprise E5
	Office applications plus cloud file-storage and sharing. Business email not included	Business services—email, file storage and sharing, Office Online, meetings and IM, and more. Office applications not included	All the features of ProPlus and Office 365 E1 plus security and compliance tools, such as legal hold, data loss prevention, and more	All the features of Office 365 E3 plus advanced security, analytics, and voice capabilities
	Office applications Outlook, Word, Excel, PowerPoint, OneNote, Access (PC only)	**Office applications** (Not included)	**Office applications** Outlook, Word, Excel, PowerPoint, OneNote, Access (PC only)	**Office applications** Outlook, Word, Excel, PowerPoint, OneNote, Access (PC only)
	Services OneDrive	**Services** Exchange, OneDrive, SharePoint, Skype for Business, Microsoft Teams, Yammer	**Services** Exchange, OneDrive, SharePoint, Skype for Business, Microsoft Teams, Yammer	**Services** Exchange, OneDrive, SharePoint, Skype for Business, Microsoft Teams, Yammer, Power BI Pro
Maximum number of users	Unlimited	Unlimited	Unlimited	Unlimited
Desktop versions of Office 2016 applications: Outlook, Word, Excel, PowerPoint, and OneNote, plus Access for PC only	√		√	√
Web versions of Outlook, Word, Excel, and Powerpoint	√ (Outlook not included)	√	√	√
One license covers 5 phones, 5 tablets, and 5 PCs or Macs per user	√		√	√
File storage and sharing with OneDrive storage	√	√	√	√
FastTrack deployment support with purchase of 50+ seats at no extra cost	√	√	√	√
24/7 photo and web support	√	√	√	√
Email hosting and custom email domain address		√	√	√
Manage tasks and teamwork with Microsoft Planner		√	√	√
Inform and engage with communication sites and team sites throughout yout intranet with SharePoint		√	√	√
Host unlimited HD video conferencing meeting with up to 250 people with Skype for Business		√	√	√
Host meetings for up to 10,000 people with Skype Meeting Broadcast		√	√	√
Get a hub for teamwork with Microsoft Teams		√	√	√
Collaborate across departments and locations with Yammer		√	√	√
Search and discovery with Delve		√		
eDiscovery with in-place search, hold, and export			√	
Advanced eDiscovery with in-place search, hold, export, and analytics				√
Manage schedules and daily staff work tasks with Microsoft StaffHub		√	√	√
Manual retention and deletion policies and manual classfications		√	√	√
Guard your mailbox against malicious links and attachments with Exchange Online Advanced Threat Protection				√
Control how support accesses your mailbox with Customer Lockbox				√
Auto classification, smart, import, and more with Advanced Dta Governance				√
Access risk and gain insight into potential threats with Office 365 Cloud App Security				√
Advanced personal and organizational analytice with MyAnalytics and Power BI Pro				√
Make, receive, and transfer calls across a wide range of devices with Phone System				√
Make domenstic or international calls from current or new phone numbers with add-on Calling Plan				√
Create meetings with a dial-in number that attendees can join by telephone with Audio Conferencing				√

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